Timesheet

1 October 2026 – 31 October 2026

Juniper Okafor
14 Weaver's Row
Bristol BS2 8QA
United Kingdom
juniper@okafor.example

CLIENT

Fernhill Atelier Ltd
3 Kiln Yard
Stroud GL5 1AA
United Kingdom
Reference: PO 2026-118

TOTALS

Tracked 36:12 h · billable 37.00 h
£3,038.75
Rounded up to 15 min per entry

PROJECT · TASK	TRACKED	BILLABLE H	RATE	AMOUNT
Website rebuild · Development	25:37	26.00	£85.00	£2,210.00
Website rebuild · Design review	2:45	2.75	£70.00	£192.50
Website rebuild · Support	1:27	1.75	£85.00	£148.75
Retainer · Maintenance	6:15	6.25	£75.00	£468.75
Retainer · Support	0:08	0.25	£75.00	£18.75
Total	**36:12**	**37.00**		**£3,038.75**

Daily detail

TIME	PROJECT · TASK	DESCRIPTION	TRACKED	BILLABLE H
Thu 1 Oct			**4:22**	**4.50**
09:05–11:47	Website rebuild · Development	Product page templates	2:42	2.75
12:30–14:10	Website rebuild · Development	Checkout flow	1:40	1.75
Mon 5 Oct			**6:15**	**6.25**
08:50–12:20	Website rebuild · Development	Image pipeline	3:30	3.50
13:10–15:55	Website rebuild · Design review	Review with Fernhill team	2:45	2.75
Wed 7 Oct			**6:52**	**7.00**
09:00–09:52	Website rebuild · Support		0:52	1.00
10:00–16:00	Website rebuild · Development	Search and filters	6:00	6.00
Fri 9 Oct			**1:30**	**1.50**
09:00–10:30	Retainer · Maintenance	Plugin updates and backups	1:30	1.50
Tue 13 Oct			**3:35**	**3.75**
09:10–12:45	Website rebuild · Development	Accessibility audit fixes	3:35	3.75
Thu 15 Oct			**8:10**	**8.25**
09:00–17:10	Website rebuild · Development	Launch preparation	8:10	8.25
Fri 16 Oct			**2:05**	**2.25**

08:45–09:20	Website rebuild · Support	Launch: DNS switch	0:35	0.75
09:30–11:00	Retainer · Maintenance	Post-launch monitoring	1:30	1.50
Wed 21 Oct			**0:08**	**0.25**
09:00–09:08	Retainer · Support	Password reset for editor	0:08	0.25
Fri 23 Oct			**2:15**	**2.25**
10:00–12:15	Retainer · Maintenance	Monthly report	2:15	2.25
Wed 28 Oct			**1:00**	**1.00**
09:00–10:00	Retainer · Maintenance	Security updates	1:00	1.00

Juniper Okafor · date

Approved for Fernhill Atelier Ltd · name, date